



**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MEETING**

Date: 21.06.2017

The following Members were present in the Meeting:

S.No	Name	IQAC Designation
1	Er.B.Maha Ajay Prasath	Managing Director
2	Dr.M.Madheswaran , Principal	Chairperson
3	Dr. C.T.Sivakumar , Executive Officer	Director IQAC
4	Dr. C.Dhavamani, HoD/AERO	Secretary, IQAC
5	Dr.V.Shanmugam, Dean/SMS	Academic Experts
6	Dr.N.Vishwanathan ,COE	Member from Administration
7	Mr.B.Ramesh, Administrative Officer	Member from Administration
8	Dr.R.Thanigaivelan, HoD/Mech	Faculty member
9	Dr.S.Umamaheswari, HoD/EEE	Faculty member
10	Dr.M.Kannan, HoD/CSE	Faculty Member
11	Dr.K.Vidhya, HoD/CIVIL	Faculty Member
12	Dr.T.Jesudas, HoD/Mechatronics	Faculty Member
13	Prof.S.Raju, HoD/IT	Faculty Member
14	Dr.P.Saravanan, HoD/MAE	Faculty Member
15	Dr.P.Saranya, HoD/Agri	Faculty Member
16	Dr.M.Muthuvinayagam, HoD-EIE	Faculty Member
17	Dr.S.Asokkumar – HoD/MBA	Faculty Member
18	Dr.R.Jayakumar – HoD/MCA	Faculty Member
19	Prof.S.Selladurai-HoD/English	Faculty Member
20	Prof.S.Rajakumar-HoD/Maths	Faculty Member
21	Prof.M.Durairaj-HoD/Physics	Faculty Member
22	Prof.P.Dhanakodi-HoD/Chemistry	Faculty Member
23	Dr.A.Narenthrakumar Industry	Nominee from Industry
24	Mr.P.Thirunavukarasu Industry	Nominee from Industry
25	Dr.Sakthivel Murugan Alumni	Alumni Member
26	Dr.S.Umashankar	Nominee from Local Society

**The following points were discussed:**

- All the Head of the Departments were informed about the agenda of meeting in advance.
- The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minute was approved by the members.

**Teaching learning Evaluation:**

- Approval of AQAR for the academic Year 2016-2017.
- Planned to create awareness among the students about the NPTEL courses.
- Departments must conduct FDP during winter/summer vacation. The proposal to conduct FDP should be sent to the management in advance to get approval.
- Motivate the students to learn latest design software.
- Result analysis of first internal test must be done and effective steps to be planned to improve the quality of teaching and learning.
- Parents Teachers meeting planned after finished each internal examination.
- Motivate the students to do the mini project apart from the curriculum.
- To improve the hands on training for our students planned to apply Indo-Jerman collaborated organization senior expert service(SES)
- Planned to establish centre for excellence for “hands on training” in this regard decided to choose the students from near by industries. (Coimbatore, Bangalore, Salem, Namakkal Region)
- Planned to conduct some value added courses for students for forth coming academic year
- The members expressed that the students should come to college in proper dress code.

- Faculty who attended workshop or FDP in other institutions like IIT and NIT, Anna University etc., should conduct peer enablement programme in the department.
- Registration and feedback from alumni through online.
- Planning to visit foreign university and industries for improving the knowledge and to know about the recent global technology.

**Infrastructure and Learning Resources:**

- Planned to construct MSME Separate building and incubatee room.
- Planned to establish L&T Form Work training Centre

**The meeting ended with thanks by the Chair person**

**Chair Person**

*[Handwritten signature]*